

Link: <https://help.gpsinsight.com/release-notes-3-26-2021/> Last Updated: March 25th, 2021

This Product Release Notes announcement for GPS Insight **Enterprise** customers includes updates for the portal.

Portal

Reports

You can now email and schedule reports on the portal reports page!

To email a report:

1. From the Reports page, click the report you want to run.
The Report card will appear.
2. Click the Email Report checkbox.
The Email Report options will appear.
3. Update the Email Subject field (optional).
4. Enter one or multiple email addresses in the Addresses field.
5. Adjust the report settings as needed.
6. Click Email Report.

Activity Detail ✕

Data Source

1 Vehicle	1-8002-03
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Time Frame

Today ▾

Email Report

Email Subject

Activity Detail Report

Addresses

report@gpsinsight.com

Enter one or more email addresses.

Email Report

To schedule a report:

1. From the Reports page, click the report you want to run.
The Report card will appear.
2. Click the Schedule Report toggle in the Report card, and schedule the date of your report.
3. Scheduled dates include:
 - Daily (Weekdays)

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- Daily (Weekends)
- Monthly
- Quarterly
- Weekly (Weekdays)
- Weekly (Weekends)

4. Adjust the report settings as needed.
5. Once complete, click Schedule Report.

Activity Detail
✕

Data Source

1 Vehicle	1-8002-03
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Schedule Report

Schedule

Daily (weekdays)
▾

Email Subject

Activity Detail Report

Addresses

report@gpsinsight.com

Enter one or more email addresses.

Schedule Report

You can also view your scheduled reports on the My Scheduled Reports page:

Create Report **My Scheduled Reports**

Back
Next
16 ▾

	SUBJECT	REPORT	RUN COUNT	LAST	NEXT	ACTIVE
<input type="checkbox"/>	CN-Drive Time DG Drivers	Drive Time Summary Report	10	11/30/2017	N/A	no
<input type="checkbox"/>	CN-Trip Detail	Trip Detail	65	11/8/2018	N/A	no
<input type="checkbox"/>	CN-Weekly Demo Scorecard	Metrics Report	220	3/22/2021	3/29/2021	yes
<input type="checkbox"/>	Charlie Daily Activity	Activity Detail	3	9/22/2017	N/A	no
<input type="checkbox"/>	DG-Hours and Miles	HOS Hours and Miles	50	11/17/2017	N/A	no

Note. For more report information, see: [About the Reports Page](#) and [Running Reports](#).

Bug Fixes

Bug Fixes & Enhancements

- Bugs were fixed for the Portal and Map.
- UX enhancements were deployed.