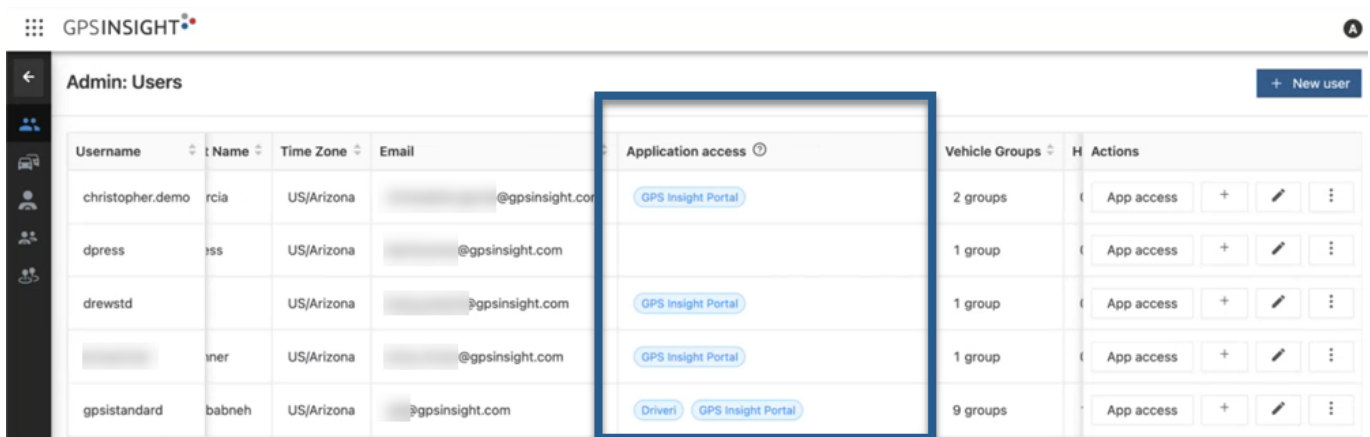


The Application Access feature is available for our Fleet Management customers with the Driveri solution add-on who have enabled Single Sign On (SSO). Please refer to About the App Switcher for details on enabling SSO.

**Note:** Users must have Admin permissions to access the Application Access feature.

## Viewing Application Access

You can view app access for all your users quickly and easily from the Application Access column in the table displayed in the Admin: Users tab of the Admin Page. The Application Access column will list the platform(s) the user can access.

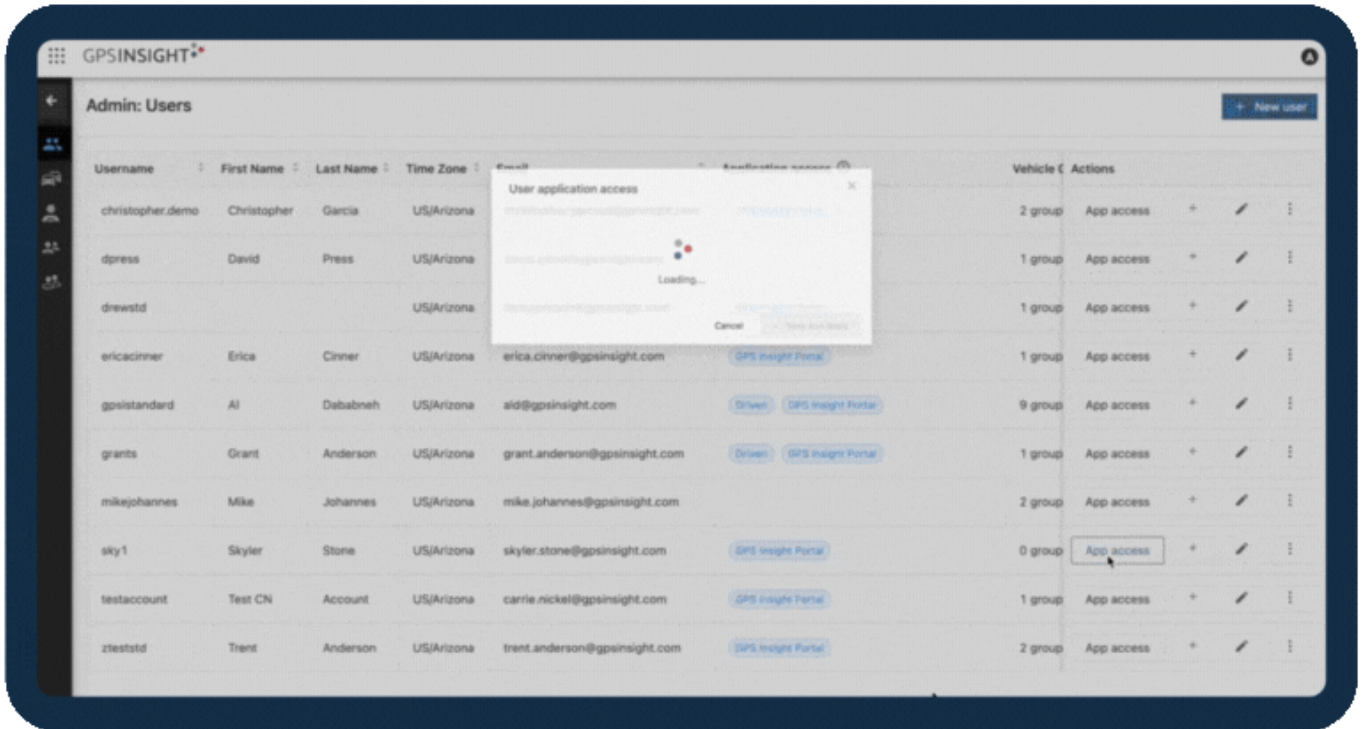


Username	Name	Time Zone	Email	Application access	Vehicle Groups	Actions
christopher.demo	rcia	US/Arizona	@gpsinsight.com	GPS Insight Portal	2 groups	App access + [edit] [more]
dpress	ess	US/Arizona	@gpsinsight.com		1 group	App access + [edit] [more]
drewstd		US/Arizona	@gpsinsight.com	GPS Insight Portal	1 group	App access + [edit] [more]
	ner	US/Arizona	@gpsinsight.com	GPS Insight Portal	1 group	App access + [edit] [more]
gpsistandard	babneh	US/Arizona	@gpsinsight.com	Driveri, GPS Insight Portal	9 groups	App access + [edit] [more]

## Adding Application Access

You can provide a user with application access directly from the Admin: Users tab of the Admin Page.

### How to Add Application Access:



1. From the Actions column of the Admin: Users tab, click **App access** in the row corresponding to the applicable user.
2. In the User application access pop-up, click the toggle under “Driveri.”
3. The pop-up expands with required fields, complete the required fields:

- **Driveri username:** Input a username or select a pre-existing name.

**Note.** If this is greyed out, the username currently auto-populating the field is the only username available to assign from the Driveri platform.

- **Driveri user role:** Use the drop-down to select a user role to apply to the user. If you’d like details on Driveri user roles, please see [Driveri Portal User Roles](#).
- **Driveri group:** Enter any applicable Driveri group(s) for the user.

**Note.** A message highlighted in red appears if the user’s account requires editing before adding application access. Please complete the applicable action(s) required.

4. Click **Save and apply**.

## Managing Application Access

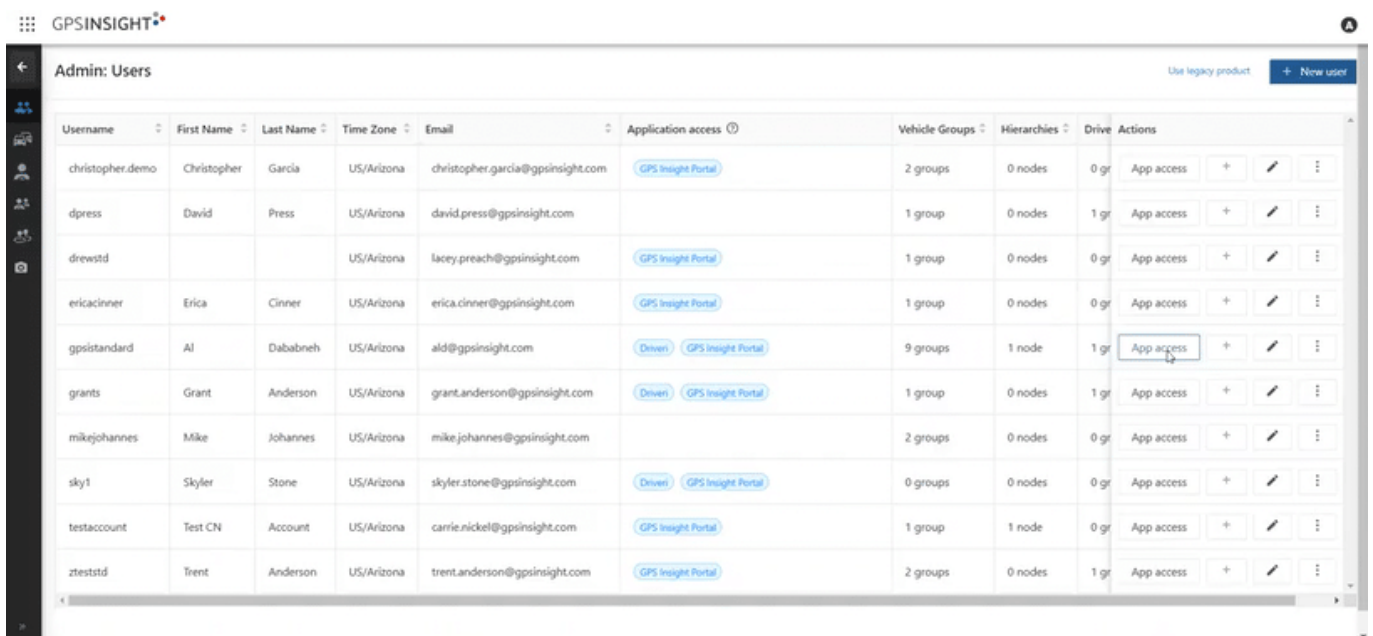
You can easily edit and/or remove user application access from the Admin: Users tab of the Admin Page.

### Editing Application Access

You can edit a user's username, Driveri user role, and/or Driveri group.

**Note.** You can edit a user's username in the Driveri username field only if there are available usernames in the drop-down field.

### How to Edit Application Access:



The screenshot shows the 'Admin: Users' page in the GPSINSIGHT application. The table lists users with columns for Username, First Name, Last Name, Time Zone, Email, Application access, Vehicle Groups, Hierarchies, Drive, and Actions. The 'Application access' column shows buttons for 'GPS Insight Portal' and 'Driveri'. The 'Actions' column includes 'App access', '+', edit, and delete icons. A mouse cursor is hovering over the 'App access' button for the user 'grants'.

Username	First Name	Last Name	Time Zone	Email	Application access	Vehicle Groups	Hierarchies	Drive	Actions
christopher.demo	Christopher	Garcia	US/Arizona	christopher.garcia@gpsinsight.com	GPS Insight Portal	2 groups	0 nodes	0 gr	App access + edit delete
dpress	David	Press	US/Arizona	david.press@gpsinsight.com		1 group	0 nodes	1 gr	App access + edit delete
drewstd			US/Arizona	lacey.preach@gpsinsight.com	GPS Insight Portal	1 group	0 nodes	0 gr	App access + edit delete
ericacinner	Erica	Cinner	US/Arizona	erica.cinner@gpsinsight.com	GPS Insight Portal	1 group	0 nodes	0 gr	App access + edit delete
gpsistandard	Al	Dababneh	US/Arizona	ald@gpsinsight.com	Driveri GPS Insight Portal	9 groups	1 node	1 gr	App access + edit delete
grants	Grant	Anderson	US/Arizona	grant.anderson@gpsinsight.com	Driveri GPS Insight Portal	1 group	0 nodes	1 gr	App access + edit delete
mikejohannes	Mike	Johannes	US/Arizona	mike.johannes@gpsinsight.com		2 groups	0 nodes	0 gr	App access + edit delete
sky1	Skyler	Stone	US/Arizona	skyler.stone@gpsinsight.com	Driveri GPS Insight Portal	0 groups	0 nodes	0 gr	App access + edit delete
testaccount	Test CN	Account	US/Arizona	carrie.nickel@gpsinsight.com	GPS Insight Portal	1 group	1 node	0 gr	App access + edit delete
zteststd	Trent	Anderson	US/Arizona	trent.anderson@gpsinsight.com	GPS Insight Portal	2 groups	0 nodes	1 gr	App access + edit delete

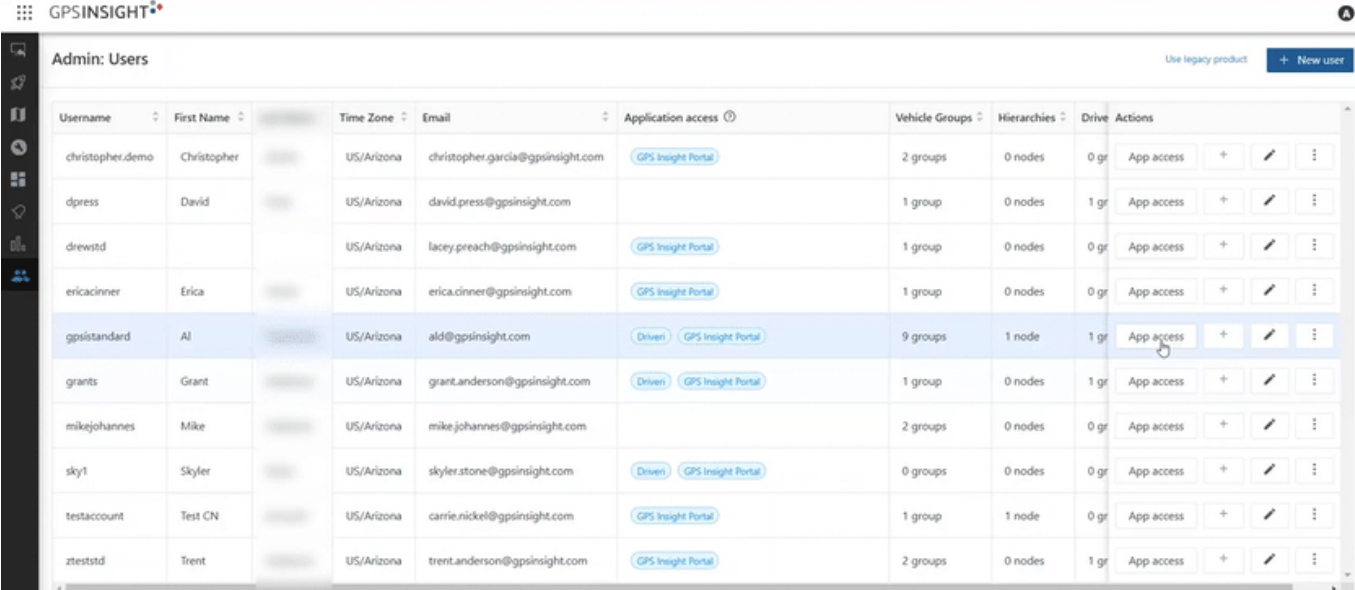
1. From the Actions column of the Admin: Users tab, click App access in the row corresponding to the applicable user.

The User application access pop-up appears.

2. Make your edits in the available fields.
3. Click **Save and apply**.

## Removing Application Access

### How to Remove Application Access:



Username	First Name	Time Zone	Email	Application access	Vehicle Groups	Hierarchies	Drive	Actions
christopher.demo	Christopher	US/Arizona	christopher.garcia@gpsinsight.com	GPS Insight Portal	2 groups	0 nodes	0 gr	App access + ✎ ⋮
dpress	David	US/Arizona	david.press@gpsinsight.com		1 group	0 nodes	1 gr	App access + ✎ ⋮
drewstd		US/Arizona	lacey.preach@gpsinsight.com	GPS Insight Portal	1 group	0 nodes	0 gr	App access + ✎ ⋮
ericacinner	Erica	US/Arizona	erica.cinner@gpsinsight.com	GPS Insight Portal	1 group	0 nodes	0 gr	App access + ✎ ⋮
gpsistandard	Al	US/Arizona	ald@gpsinsight.com	Driveri GPS Insight Portal	9 groups	1 node	1 gr	App access + ✎ ⋮
grants	Grant	US/Arizona	grant.anderson@gpsinsight.com	Driveri GPS Insight Portal	1 group	0 nodes	1 gr	App access + ✎ ⋮
mikejohannes	Mike	US/Arizona	mike.johannes@gpsinsight.com		2 groups	0 nodes	0 gr	App access + ✎ ⋮
sky1	Skyler	US/Arizona	skyler.stone@gpsinsight.com	Driveri GPS Insight Portal	0 groups	0 nodes	0 gr	App access + ✎ ⋮
testaccount	Test CN	US/Arizona	carrie.nickel@gpsinsight.com	GPS Insight Portal	1 group	1 node	0 gr	App access + ✎ ⋮
zteststd	Trent	US/Arizona	trent.anderson@gpsinsight.com	GPS Insight Portal	2 groups	0 nodes	1 gr	App access + ✎ ⋮

1. From the Actions column of the Admin: Users tab, click **App access** in the row corresponding to the applicable user.

The User application access pop-up appears.

2. Click the toggle under “Driveri.”
3. Click **Save and apply**.