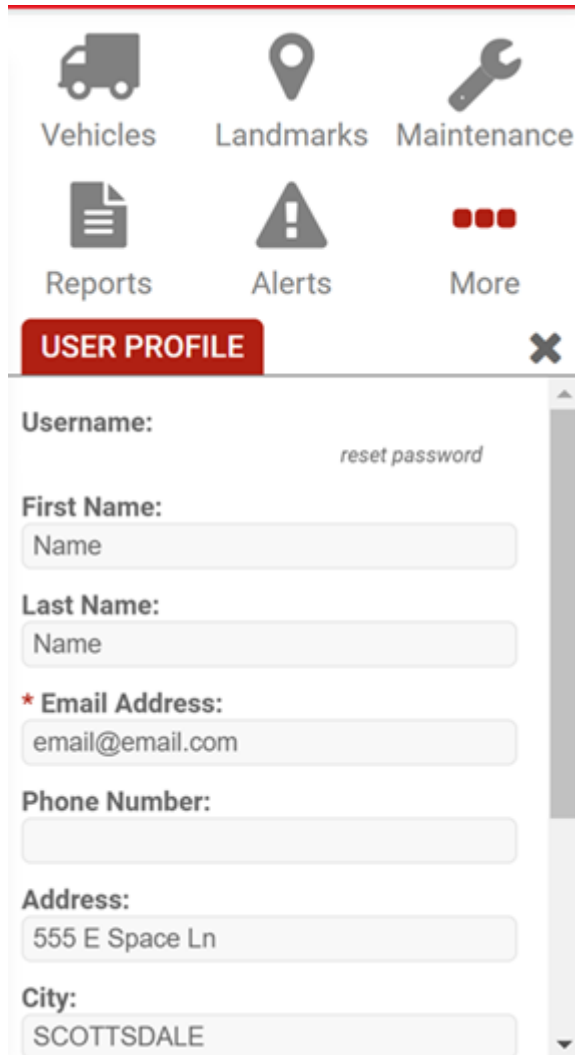


Link: <https://help.gpsinsight.com/docs/user-setup/> Last Updated: October 18th, 2016

The data in your portal account is only accessible to users with a valid login (username and password combination). Your login is part of your user profile, including your contact information and timezone.



The screenshot shows a navigation menu with icons for Vehicles, Landmarks, Maintenance, Reports, Alerts, and More. Below the menu is a 'USER PROFILE' modal window with a close button (X). The form contains the following fields:

- Username:** A text field with a 'reset password' link.
- First Name:** A text field with the placeholder 'Name'.
- Last Name:** A text field with the placeholder 'Name'.
- \* Email Address:** A text field with the placeholder 'email@email.com'.
- Phone Number:** An empty text field.
- Address:** A text field with the placeholder '555 E Space Ln'.
- City:** A text field with the placeholder 'SCOTTSDALE'.

The data in your portal account is only accessible to users with a valid login (username and password combination). Your login is part of your total *user profile*, which determines your basic contact information, the vehicles and groups you see in reports and maps, and the various menu features you can access — including administrative pages. Additionally, individual users can [personalize their dashboard](#) and adjust [user preferences](#).

**Note.** In order to manage users, you must have the User Admin permission enabled in the [User Access List](#) and access to the All Users hierarchy tree (or another hierarchy tree with users added to it). [Hierarchies](#) are available in the [Enterprise product](#).

If you're not sure which roles in your organization will need to access the system, you may find it beneficial to start with [user planning](#).

Link: <https://help.gpsinsight.com/docs/user-setup/> Last Updated: October 18th, 2016

Manage Users and Groups  
GPS Insight - gpsinsight
Users Drivers Vehicles Hierarchy Routes

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### User List

All active users on your account. filter

Nodes: ALL NODES Show Deleted: Search: \* for wildcard filter

Page: 1 2 3 4 5 6 7 Show All 203:

Username	First	Last Name	Time	Email	Vehicles	Hierarchy	Drivers
adam.gabardy	Adam	Gabardy	US/Arizona	adam.gabardy@gpsinsight.com	2 grp	ALL	3 grp
adam.miller	Adam	Miller	US/Arizona	adam.miller7@gmail.com	1 grp	ALL	1 grp
afernandez	Antonio	Fernandez	US/Arizona	antonio.fernandez@gpsinsight.com	11 grp	0 node	2 grp
andrew.martin	Andrew	Martin	US/Arizona	andrew.martin@gpsinsight.com	4 grp	ALL	0 grp
andy.palmer	Andy	Palmer	US/Arizona	andy.palmer@gpsinsight.com	1 grp	ALL	0 grp
aphogan	Alicia	Hogan	US/Arizona	alissa.hogan@gpsinsight.com	4 grp	ALL	1 grp
avarner	Adam	Varner	US/Arizona	adam.varner@gpsinsight.com	4 grp	ALL	2 grp
b.barker	Billy	Barker	US/Arizona	billy.barker@gpsinsight.com	0 grp	ALL	0 grp
b.robert	Bill	Robert	US/Arizona	bill.robert@gpsinsight.com	2 grp	ALL	1 grp
bbays	Blake	Bays	US/Arizona	blake.bays@gpsinsight.com	4 grp	ALL	0 grp
benjamin.zweber	Ben	Zweber	US/Arizona	benjamin.zweber@gpsinsight.com	63 grp	ALL	0 grp
bethanyp	Bethany	Pattie	US/Arizona	jandbpattie@yahoo.com	2 grp	32 node	0 grp
beynon	Brent	Eynon	US/Arizona	brent.eynon@gpsinsight.com	9 grp	78 node	1 grp
bgmyrek	Bryan	Gymrek	US/Eastern	bryan.gymrek@gpsinsight.com	1 grp	0 node	2 grp
bistrack.gps	Al	Dababneh	US/Arizona	ald@gpsinsight.com	6 grp	12 node	3 grp
bob.scott	Bob	Scott	US/Arizona	bob.scott@cincinnati-oh.gov	1 grp	ALL	0 grp
brad.oglesby	Brad	Oglesby	US/Eastern	support@gpsinsight.com	1 grp	0 node	0 grp
brendan	Brendan	Clark	US/Arizona	brendan.clark@gpsinsight.com	2 grp	19 node	0 grp
brent	Brent	Erickson	US/Arizona	brent.erickson@gpsinsight.com	0 grp	ALL	1 grp
brentnew	Brent	Figura	US/Arizona	brent.figura@gpsinsight.com	20 grp	ALL	1 grp
brett.tompkins	Brett	Tompkins	US/Arizona	brett.tompkins@gpsinsight.com	0 grp	ALL	0 grp
bryanjohnson	Bryan	Johnson	US/Arizona	bryan.johnson@mnsu.edu	1 grp	3 node	0 grp
bulentagileggs	Bulent	Ozbilgin	US/Eastern	support@gpsinsight.com	1 grp	1 node	0 grp
burg	Michael	Brandenburg	US/Arizona	michael.brandenburg@gpsinsight.com	1 grp	1 node	1 grp
burnhamc	Clint	Burnham	US/Arizona	clint.burnham@gpsinsight.com	3 grp	1 node	0 grp
cainan.jones	Cainan	Jones	US/Arizona	cainan.jones@gpsinsight.com	1 grp	ALL	0 grp
carrie.sims	Carrie	Race	US/Arizona	carrie.sims@gpsinsight.com	0 grp	ALL	2 grp
caseykarshin	Casey	Karshin	US/Eastern	support@gpsinsight.com	0 grp	ALL	0 grp
cciggia	Carson	Ciggia	US/Arizona	carson.ciggia@gpsinsight.com	2 grp	ALL	1 grp
cdunhill	Cody	Dunhill	US/Arizona	cody.dunhill@gpsinsight.com	1 grp	0 node	0 grp

Create New: [User](#) Download: [Excel](#), [CSV](#)

### Additional User Options

- Update contact info for vehicle alerts
- Update/Export items using a spreadsheet
- Permissions for individual users
- Menu-Access for individual users
- Third-party access to API V2 functions
- Test API V2 functions
- Manage Active User Sessions
- Update training results
- Describe with attributes

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### Vehicle Group List

Vehicle groups give access to vehicles. filter

Search: \* for wildcard filter

Page: 1 2 3 4 5 6 Show All 113:

8390	3 users
A-bte	9 users
AD-CoVeh	2 users
AD-Vehicles	10 users
AG-Roadtrip	2 users
AG-Support Test	21 users
AG-Vehicles	14 users
ALL VEHICLES	93 users
AV-Vehicle Group	14 users
Account Investigators	3 users
All Vehicles (1)	10 users
BB - Vehicle Group	11 users
CB-Carpool	5 users
CB-Personal	11 users
CB-Vehicle Group	12 users
CD-Vehicles	7 users
CG-Company Vehicles	8 users
CG-Mechanical	3 users
CL-Vehicle Group	18 users
CW-AIO Vehicle Group	4 users

Create New: [Vehicle Group](#) Download: [Excel](#), [CSV](#)