

Some **administrative tasks** that you can perform within the **ISE application** for **HOS** setup are now available from the GPS Insight HOS Integration Configuration page. This integration allows you to manage parts of the HOS setup process from within one place (e.g., adding HOS drivers and associating them to GPS driver profiles).

Adding HOS Drivers

To make this integration process easier, we recommend that you first add your drivers in the GPS Portal. Refer to **Adding a Driver** for step-by-step instructions on adding a driver(s).

While adding a driver, you will have the option to enter a Reference ID. If you are entering an HOS driver, this field is **NOT** optional and the Reference ID must match the driver's HOS ID. *FMCSA rules state that a driver's drivers license number nor Social Security Number may be used as, or as part of, the driver's Driver ID.*



Note. For consistency/organizational purposes, we recommend that the Reference ID (which must match the driver's HOS ID) is also used as the Driver ID (used by the driver to sign in to the ELD in-cab tablet).

If you have already entered your drivers in the GPS Portal, please refer to **Editing a Driver** for instructions on editing existing drivers and make sure that the driver's information includes a Reference ID which matches the Driver ID.



Note. If you have provisioned a tablet in a vehicle and you make a change to the vehicle label by following the instructions provided in **Editing a Vehicle**, you are required to **reprovision** the tablet. See **Editing a Vehicle** for additional information.

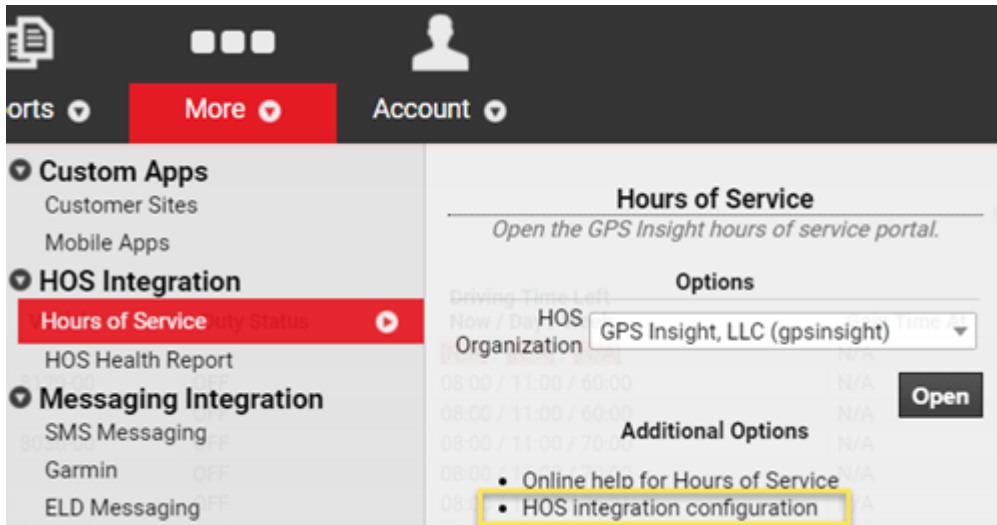
► To add HOS drivers using HOS Integration Configuration:

The HOS Admin is the only user who has the required permissions to complete the process provided below.

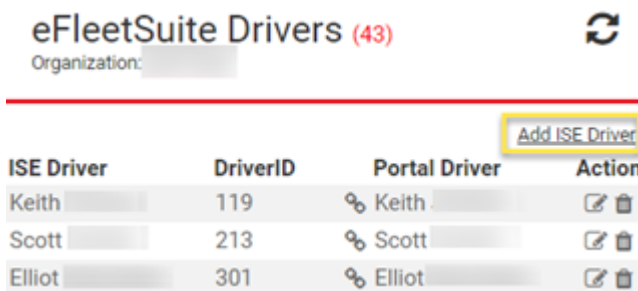


Note. If you have added a driver in the GPS Portal first, you can use the Reference ID that you entered to expedite the process of associating the driver with the HOS integration.

1. From the GPS portal, click **More**, click **Hours of Service**, and click **HOS integration configuration**.



2. From the eFleetSuite Drivers list, click **Add ISE Driver**.




The Add HOS Driver/ID Association window appears.

Add HOS Driver ID/Association✕

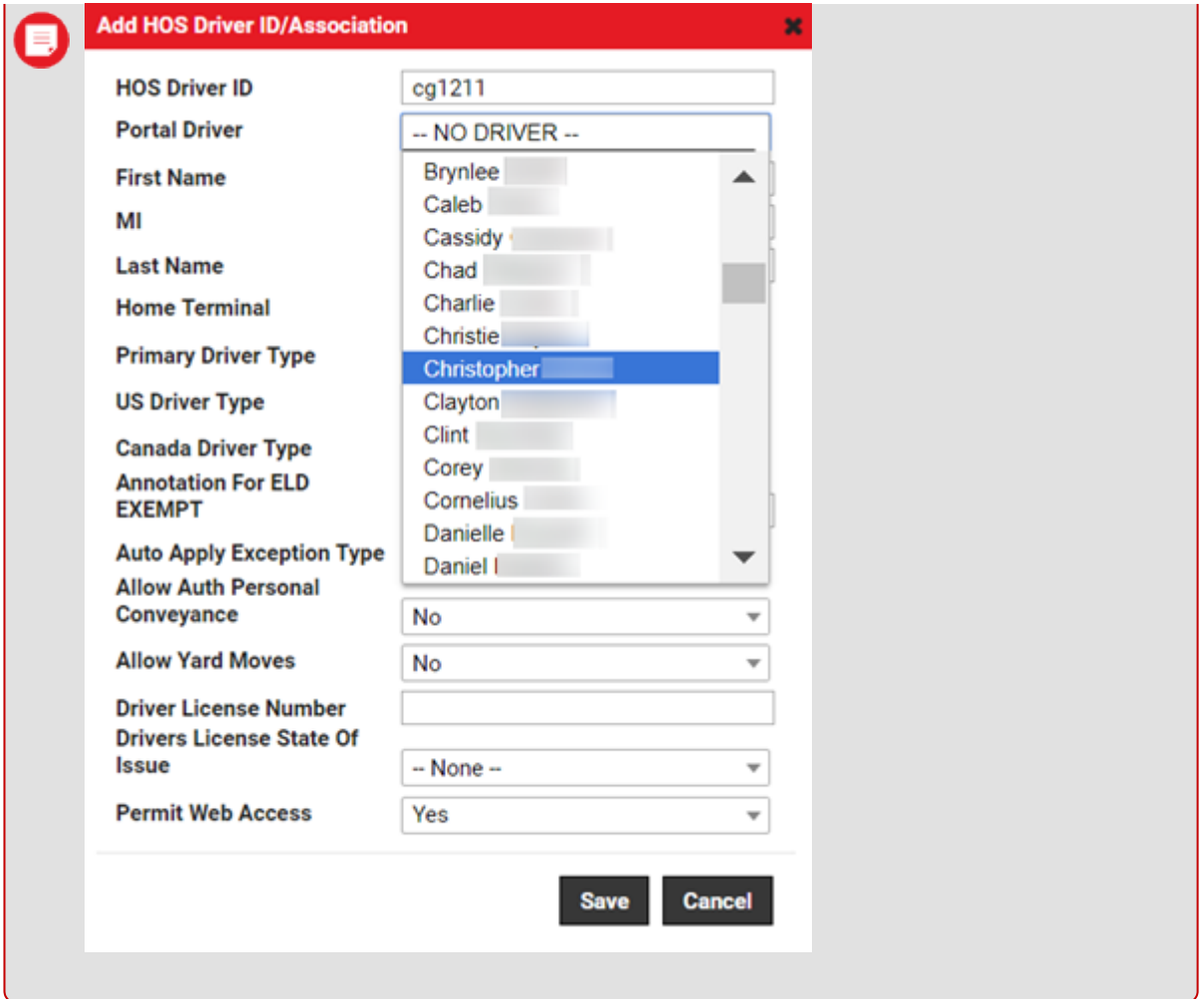
HOS Driver ID	<input type="text"/>
Portal Driver	<input type="text" value="-- NO DRIVER --"/>
First Name	<input type="text"/>
MI	<input type="text"/>
Last Name	<input type="text"/>
Home Terminal	<input type="text" value="Main Terminal Scottsdale"/>
Primary Driver Type	<input type="text" value="US"/>
US Driver Type	<input type="text" value="US 7-day passenger-carrying"/>
Canada Driver Type	<input type="text" value="-- None --"/>
Annotation For ELD EXEMPT	<input type="text"/>
Auto Apply Exception Type	<input type="text" value="None"/>
Allow Auth Personal Conveyance	<input type="text" value="No"/>
Allow Yard Moves	<input type="text" value="No"/>
Driver License Number	<input type="text"/>
Drivers License State Of Issue	<input type="text" value="-- None --"/>
Permit Web Access	<input type="text" value="Yes"/>

3. In the Add HOS Driver ID/Association window, enter the following information:

- **HOS Driver ID** - Assign an identifier to the driver, such as an employee number or some other unique identifier. The Driver ID may not be altered once the driver has a Duty Status recorded. If you have added the driver in the GPS Portal first, enter the Reference ID you assigned the driver.
- **Portal Driver** - Choose an existing GPS portal driver with which to associate this profile. Drivers that appear dimmed (grayed out) have already been associated to another profile.





Note. If you have added the driver in the GPS Portal first, enter the assigned Reference ID as the Driver ID and the Portal Driver will automatically select the associated Portal Driver. The following fields will also auto-fill once you click on the Portal Driver name: First Name, Last Name, MI.



- **First Name** - Enter the driver's first name.
- **Middle Initial** - Enter the driver's middle initial (if provided).
- **Last Name** - Enter the driver's last name.
- **Home Terminal** - The terminal to which the driver reports for duty. (You must [create a home terminal](#) from within the [ISE interface](#).)
- **Primary Driver Type** - Determines the primary HOS rules to be applied when calculating availability and violations. Select from US, Canada, or ELD EXEMPT. *US is the default selection.*
- **US Driver Type** - If the driver operates in the US, select the driver type that best reflects the primary type of commercial motor vehicle driven and cargo to be transported. If this does not apply, leave as -None- (*default selection*).
- **Canada Driver Type** - If the driver operates in Canada, select the driver type that best reflects the primary region in which the driver will operate. If this does not apply, leave as -None- (*default selection*).
- **Annotation for ELD EXEMPT** - If ELD EXEMPT was selected for Primary Driver Type, enter an annotation.

- **Auto Apply Exemption Type** – If the driver is eligible for an exemption to HOS rules that can/should be automatically applied for the driver, select the exemption to automatically apply.
- **Allow Auth Personal Conveyance** – If the driver is allowed to operate the vehicle for personal use, select Yes. Otherwise, leave as No (*default selection*).
- **Allow Yard Moves** – If the driver is allowed to operate the vehicle within the carrier’s yard, select Yes. Otherwise, leave as No (*default selection*).
- **Driver License Number** – Enter the driver’s Driver License number.
- **Drivers License State of Issue** – Select the state that issued the driver license.
- **Permit Web Access** – If you want to set up a driver to have permissions to sign into the web application, select Yes (*default selection*). Otherwise, select No.

4. Click **Save**.

The driver appears in the eFleetSuite Drivers list. A successful association shows the following icon:  . Any ISE drivers who have not been successfully associated with a GPS driver show the following icon: .



Note. If you notice any broken links in the eFleetSuite Drivers list, you can edit the record to choose a related portal driver.

Marc Center	Marc			
-------------	------	---	---	---

► To adjust HOS Integration Configuration options (yes or no):


1. From the GPS portal, click **More**, click **Hours of Service**, and click **HOS Integration Config**.
2. From the HOS Configuration Options list, set the following options (see table below):
 - Auto-Assign Driver on DVIR Accept (MDT Login)
 - Auto-Unassign Driver on new DVIR (MDT Logout)
 - UnAssign Driver before Auto-Assigning (MDT Login)

HOS Configuration Options	
Configuration Option	Value
Auto-Assign Driver on DVIR Accept (MDT Login)	<input checked="" type="checkbox"/>
Auto-Unassign Driver on new DVIR (MDT Logout)	<input type="checkbox"/>
UnAssign Driver before Auto-Assigning (MDT Login)	<input checked="" type="checkbox"/>





Option	Description
Auto-Assign Driver on DVIR Accept (MDT Login)	Assigns the driver to a vehicle once the driver (signed in to the tablet in On Driver status) has completed the Pre-Trip Driver Vehicle Inspection Report (DVIR) and declared the vehicle "Safe to Operate."
Auto-Unassign Driver on new DVIR (MDT Logout)	Requires the driver to complete a Post-Trip DVIR upon signing out or changing status to Sleeper Berth or Off-Duty Personal Conveyance. Once the Post-Trip DVIR is completed, the driver is unassigned from the vehicle. Note. Check this option to ensure accuracy of the HOS Driver Assign Alert. Additionally, the HOS Driver Assign Alert will be triggered if the driver is in Off-Duty Personal Conveyance status.
UnAssign Driver Before Auto-Assigning (MDT Login)	Unassigns a previously assigned driver before assigning a new driver to the vehicle. Note. We recommend that you select this option.

► **To view asset/vehicle associations:**

1. From the GPS portal, click **More**, click **Hours of Service**, and click **HOS Integration Config**.
2. From the eFleetSuite Assets list, view a list of ISE assets (vehicles and trailers) that have or have not been associated with a GPS portal vehicle (vehicle or asset).



Note. When a device is correctly provisioned, the assets listed in eFleetSuite are automatically transmitted and displayed. Do not create or change Asset IDs in this location.

eFleetSuite Assets (167) 		
ISE AssetID	Type	Portal Vehicle
danielsdesk	Vehicle	 2006 Aston Martin V8 Vantage
JAGLDTTEST	Vehicle	 2012 GMC Terrain
1M8GDM9AXKP042076	Vehicle	

An association occurs when an ISE asset (Asset ID) has a matching GPS vehicle (label):

Asset ID:

Asset Type:

Home Location:

Service Location:

Asset Group:

Vehicle Specific Information

Vehicle Type:

Edit Vehicle Details

Set details about this vehicle.

Vehicle:

VIN:

License Number:

License State:


Country:

Year:

Make:

Model:

Color:

- To fix a broken association (), **edit the Vehicle name/label** as it appears in the GPS portal to match the Asset ID as it appears in the ISE application. If the Asset ID is incorrect in the Admin Device section of the **HOS Portal**, the device must be **unprovisioned** and **provisioned** again.