

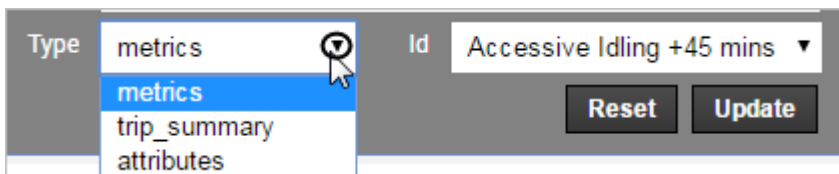
Link: <https://help.gpsinsight.com/docs/dashboards/managing-colors/> Last Updated: August 10th, 2016

The Manage Colors page allows you to create and save custom color scales that you can apply to **metrics**, **attributes**, or trip summary identifiers within areas of the portal (e.g., the **Utilization Rollup dashlet**).

### To add/edit new color scale:

1. From the **Utilization Rollup dashlet**, click **Edit** ()
2. Click **Create New Scale**.

The Manage Colors page appears. The Color Editor loads the last item that was added to the dashlet (attribute, metric, or trip summary identifier). If you want to define a color scale for a different item, choose from the **Type** drop-down and then the **Id** drop-down. Or, choose **Edit** from the Color List, which displays attributes, metrics, or trip summary identifiers that currently have a color scale defined.



1. Add a **Name** for the color scale.
2. Adjust the minimum and maximum range values. If you want to add another point in the range, click the scale.


### Color Editor


*note: If a color is already associated with a scorecard metric you can not modify events or points. Only color and color name can be modified under this circumstance.* filter


Name


Type  Id  Add

12 events = 51 points Click to edit

≤ 0/100  ≥ 24/0

≤  events =  points 

events =  points  trash

≥  events =  points 

**Note.** If you're editing a color scale that is already associated with a **scorecard** metric, you cannot modify events or points. In that case, you can modify only the color(s) on the existing point(s) and color names.

3. Click the color boxes to open a color picker and choose a new one as needed.

**Note.** If you make a mistake and want to revert back to what the scale was (name) prior to the last save, click **Reset**. Changes to colors and points are not currently reset.

4. When finished, click **Update**.