

For devices that support inputs, you can select inputs and define new switch inputs directly from the Portal.

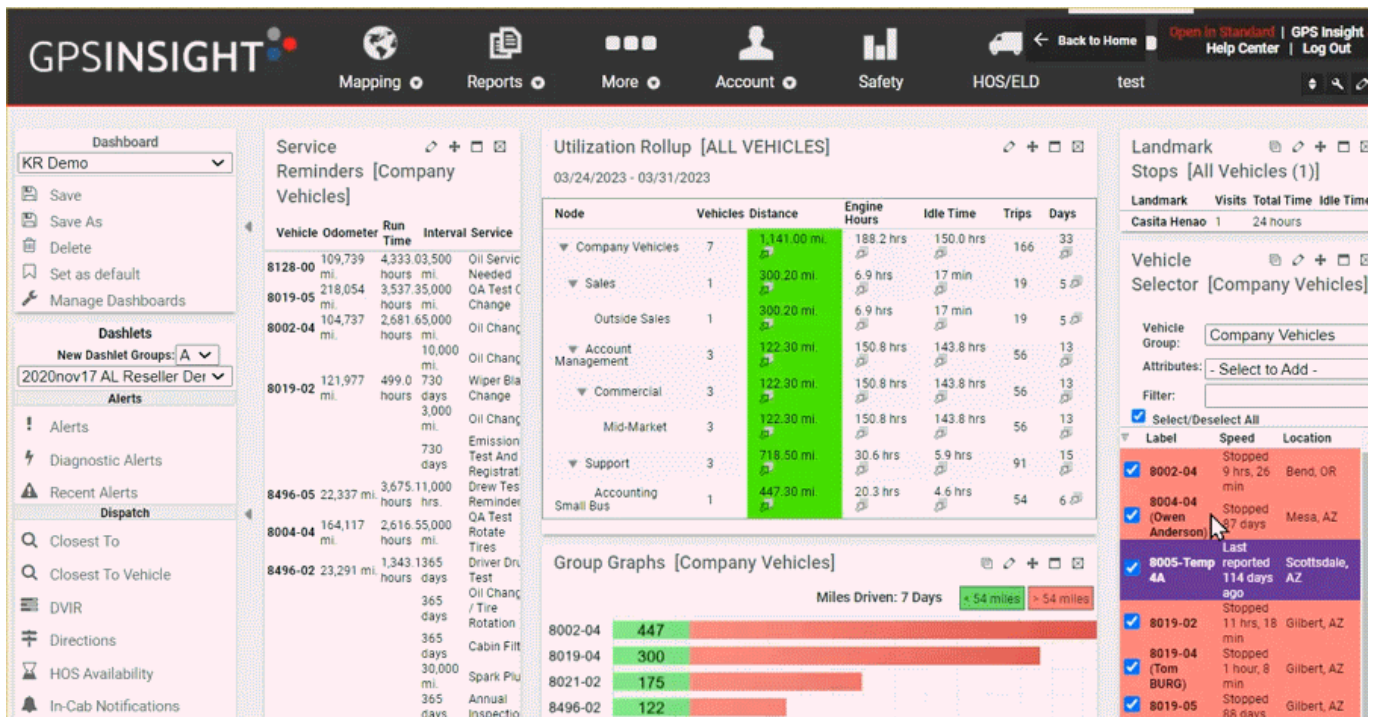


Note. The applicable input add-on must be installed for your supported device prior to selecting inputs in the Portal to collect and transmit the relevant input data.


Selecting an Input

You can select switch inputs for existing vehicles equipped with supported devices directly from the Classic Portal.

► How to select an input:



The screenshot displays the GPSINSIGHT Classic Portal interface. The top navigation bar includes 'Mapping', 'Reports', 'More', 'Account', 'Safety', 'HOS/ELD', and 'test'. The 'Account' menu is expanded, showing options like 'Save', 'Save As', 'Delete', 'Set as default', and 'Manage Dashboards'. The main content area is divided into several sections: 'Service Reminders [Company Vehicles]' with a table of vehicle odometer, run time, and interval service; 'Utilization Rollup [ALL VEHICLES]' for the period 03/24/2023 - 03/31/2023, showing a table with columns for Node, Vehicles, Distance, Engine Hours, Idle Time, Trips, and Days; 'Landmark Stops [All Vehicles (1)]' with a table of landmarks; 'Vehicle Selector [Company Vehicles]' with a search filter and a list of vehicles; and 'Group Graphs [Company Vehicles]' showing a bar chart of miles driven for various vehicles over a 7-day period.

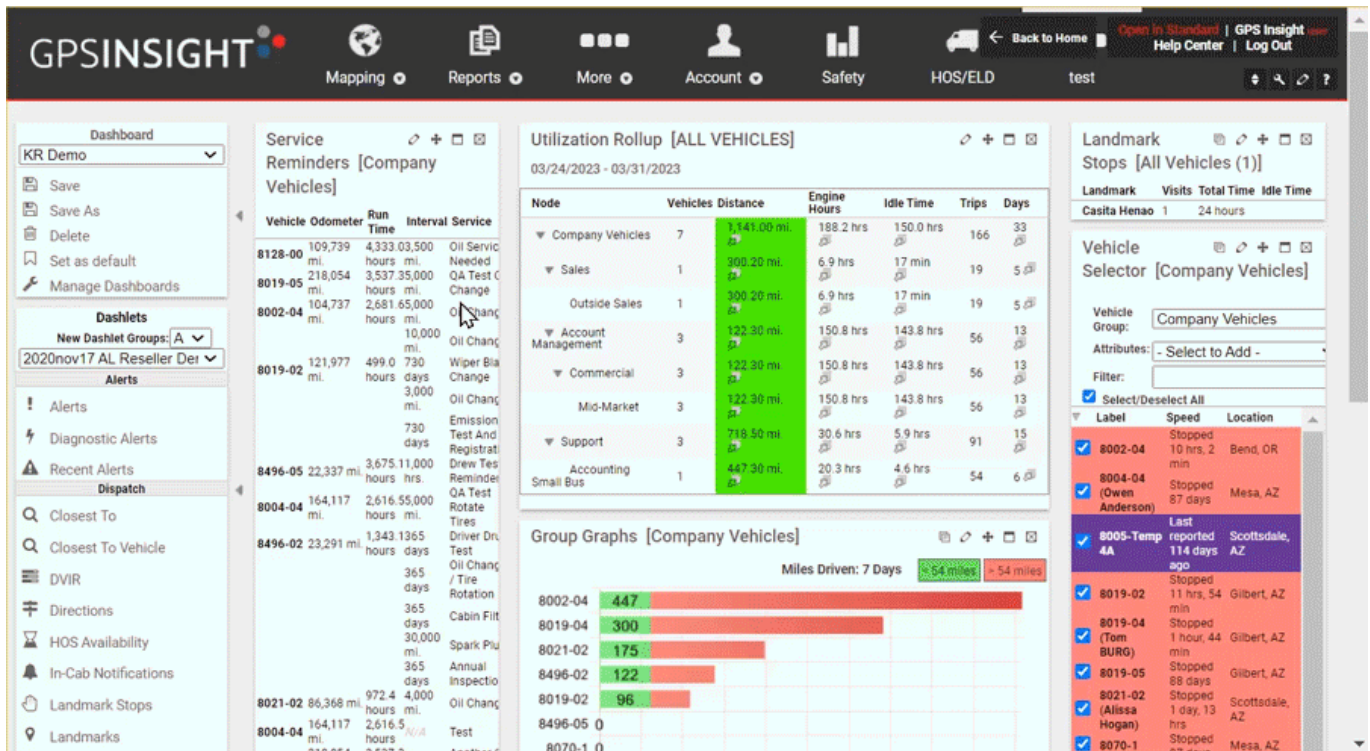
1. From the top navigation bar in the Classic Portal, click **Account**.
The drop-down menu expands.
2. Click **Manage Vehicles**, then **Open**.
The Manage Vehicles and Groups page appears.
3. In the Vehicle List section, locate the vehicle for which you would like to set up inputs and click the corresponding Edit icon ().
The Edit Vehicle Details page appears.
4. In the Switch Inputs section next to *Assign:*, click **Input**.
The Assign Input pop-up appears.


5. Use the drop-down next to the applicable input number (1-4) to select the switch for the input(s).
6. Click Assign.

Defining a Switch

You can define switch inputs for existing vehicles equipped with supported devices directly from the Classic Portal.

► How to define a switch:



1. From the top navigation bar in the Classic Portal, click **Account**.
The drop-down menu expands.
2. Click **Manage Vehicles**, then **Open**.
The Manage Vehicles and Groups page appears.
3. In the Vehicle List section, locate the vehicle for which you would like to define a switch and click the corresponding Edit icon ().
The Edit Vehicle Details page appears.
4. In the Switch Inputs section next to *Define New*, click **Switch**.
The Enter Switch Information pop-up appears.
5. Enter the following information:

- Label
- On State
- Off State

6. Click **Create Input**.

7. You may then select the newly defined switch for the vehicle by following the steps listed under Selecting an Input.

Deleting an Input

You can delete switch inputs for existing vehicles equipped with supported devices directly from the Classic Portal.



Note. Inputs cannot be edited and instead must be deleted and then subsequently added. This is to avoid accidental changes that may affect input tracking across the fleet.

► How to delete an input:

The screenshot displays the GPSINSIGHT Classic Portal interface. The top navigation bar includes 'Mapping', 'Reports', 'More', 'Account', 'Safety', 'HOS/ELD', and 'test'. The main content area is divided into several sections:

- Dashboard:** KR Demo, Save, Save As, Delete, Set as default, Manage Dashboards.
- Dashlets:** New Dashlet Groups: A, 2020nov17 AL Reseller Det.
- Alerts:** Alerts, Diagnostic Alerts, Recent Alerts, Dispatch.
- Service Reminders [Company Vehicles]:** Table with columns: Vehicle, Odometer, Run Time, Interval, Service. Data rows include 8128-00, 8019-05, 8002-04, 8019-02, 8496-05, 8004-04, 8496-02, 8021-02, 8004-04.
- Utilization Rollup [ALL VEHICLES]:** Table for 03/24/2023 - 03/31/2023 with columns: Node, Vehicles, Distance, Engine Hours, Idle Time, Trips, Days. Data rows include Company Vehicles, Sales, Outside Sales, Account Management, Commercial, Mid-Market, Support, Accounting Small Bus.
- Group Graphs [Company Vehicles]:** Bar chart showing Miles Driven: 7 Days. Data points: 8002-04 (447), 8019-04 (300), 8021-02 (175), 8496-02 (122), 8019-02 (96), 8496-05 (0).
- Landmark Stops [All Vehicles (1)]:** Table with columns: Landmark, Visits, Total Time, Idle Time. Data row: Casita Henao, 1, 24 hours.
- Vehicle Selector [Company Vehicles]:** Vehicle Group: Company Vehicles, Attributes: - Select to Add -, Filter: Select/Deselect All. List of vehicles with checkboxes, labels, speeds, and locations.


1. From the top navigation bar in the Classic Portal, click **Account**.

The drop-down menu expands.


2. Click **Manage Vehicles**, then **Open**.

Link: <https://help.gpsinsight.com/docs/about-vehicles/defining-and-managing-switch-inputs/> Last Updated: March 30th, 2023

The Manage Vehicles and Groups page appears.

3. In the Vehicle List section, locate the vehicle for which you would like to delete an input and click the corresponding Edit icon ().

The Edit Vehicle Details page appears.

4. In the Switch Inputs section, click the delete icon () corresponding to the input you would like to delete.

Selecting Inputs for New Vehicle Registration

You can select inputs while registering a new vehicle with a supported device in the Classic Portal.

► How to select inputs for a vehicle during registration:

The screenshot displays the GPSINSIGHT Classic Portal interface. The top navigation bar includes 'Mapping', 'Reports', 'More', 'Account', 'Safety', 'HOS/ELD', and 'test'. The main content area is divided into several sections: 'Service Reminders [Company Vehicles]' with a table of vehicle service needs; 'Utilization Rollup [ALL VEHICLES]' with a table showing vehicle usage metrics; 'Group Graphs [Company Vehicles]' with a bar chart of miles driven; and 'Vehicle Selector [Company Vehicles]' with a list of vehicles and their status. A 'Vehicle Selector' pop-up is visible on the right, showing a list of vehicles with checkboxes for selection.

1. From the top navigation bar in the Classic Portal, click **Account**.

The drop-down menu expands.

2. Click **Manage Vehicles**, then **Open**.

The Manage Vehicles and Groups page appears.

3. In the Vehicle List section, next to *Register New:*, click **Vehicle**.
The Register New Vehicle pop-up appears.

4. Enter the relevant information and click the checkbox next to *This vehicle uses inputs*.

The Switch Inputs menu appears providing options for Inputs 1-4.

5. Select the applicable inputs using the drop-down menus or create a new switch by clicking **New Switch**.
6. Click **Register Vehicle** when you have completed the registration form.