

Link: https://help.gpsinsight.com/docs/about-the-map-page/available-map-cards/using-the-driver-card/ Last Updated: November 30th, 2022

Note. The Driver feature is available to Enterprise customers only. Contact your Account Manager for additional information.

When you click on a driver from the Driver List, the Driver card for the selected driver appears. With the Driver Card, you can view/edit the driver's details, view camera events (only applicable to customers with the Driveri add-on option), assign a vehicle to the driver, and send a dispatch to the driver.

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Editing Driver Details

You can edit driver details from the Driver Card for the following items:

- First Name
- Last Name
- Reference ID (Optional)
- Country

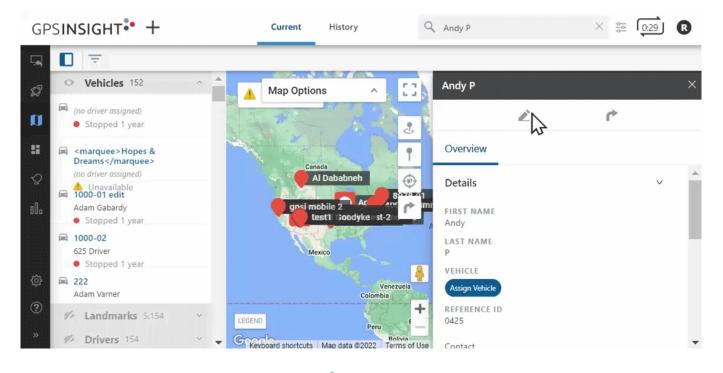


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- Timezone
- Email Address
- Phone Number
- Alert Preference

Note. You may also add the driver to a driver group, view Hierarchy membership, and view/assign a vehicle using the Edit feature of the Driver Card.

How to edit driver details:



1. From the Driver Card, click the edit icon (\checkmark).

The Edit Driver Details page appears (displayed from Classic Portal).

- 2. In the Edit Driver Details section, make your edits.
- 3. Click Submit Changes.

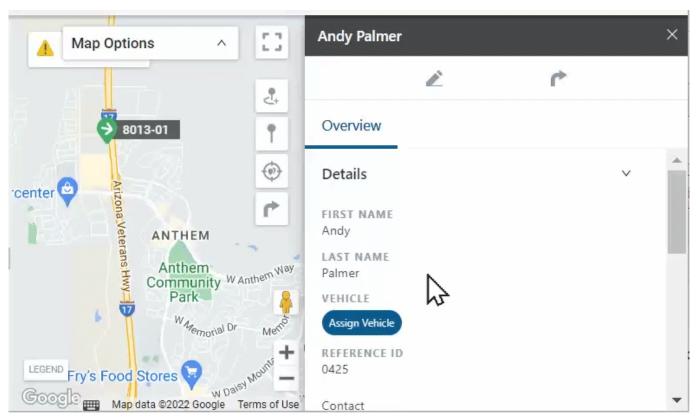
Driver details are updated.

Assigning a Vehicle

You can assign a driver to a vehicle, change an existing vehicle assignment, and remove a vehicle assignment directly from the Driver Card.



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How to assign a driver to a vehicle:

1. From the Driver Card, under the Overview section, click **Assign Vehicle**.

The Assign Vehicle pop-up appears.

- 2. Use the Search for Vehicle field to locate and select the vehicle you would like to assign.
- 3. Click Assign.

The vehicle is assigned.

Note. To change a vehicle assignment, click **Change** and follow the Steps #2-3 listed above. To remove the vehicle assignment, click **X** next to the existing vehicle assignment.

Sending a Dispatch

How to send a dispatch:



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- From the Driver Card, click the Send Dispatch icon (.)
 The Dispatch pop-up appears.
- 2. In the To: field, enter the driver's name or assigned vehicle label.
- 3. In the search field, enter landmark name, vehicle, address, or POI.
- 4. Click Send.

The dispatch is sent to the driver via the preferred contact method.