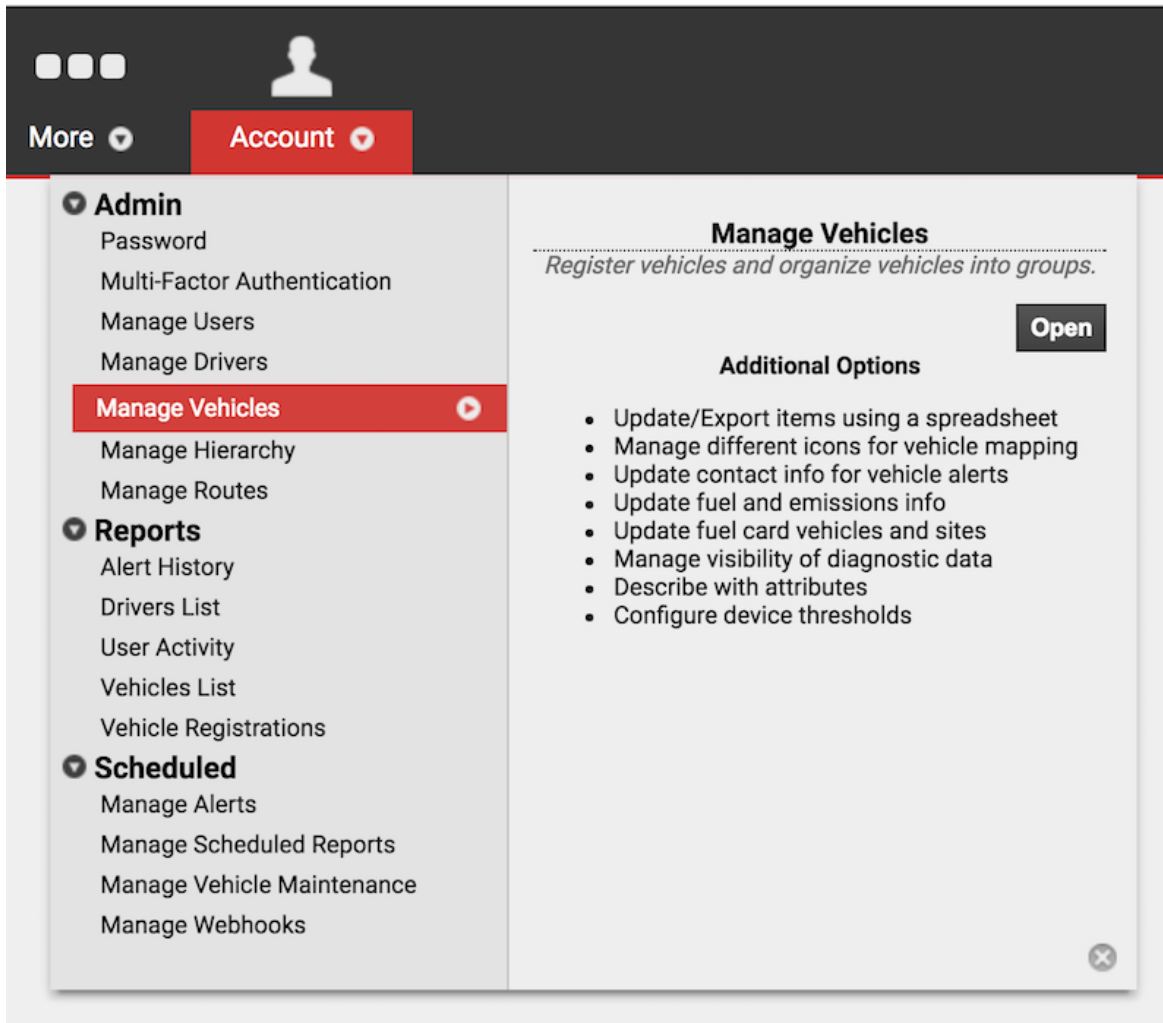


Lookup and copy a VIN



Note. For accuracy, copy and paste the VINs from the GPS Insight Portal into the VIN field in the WEX Fuel Card Portal. A VIN for each fuel card in the WEX Online Portal must match a VIN for a Vehicle in the GPS Insight Portal for the fuel card data integration to work properly.

To copy a VIN from the GPS Insight Portal, go to: **Account** → **Manage Vehicles** → **Open**.



The screenshot shows the 'Account' dropdown menu in the GPS Insight Portal. The 'Manage Vehicles' option is highlighted in red. The 'Manage Vehicles' sub-menu is open, displaying the following options:

- Admin
 - Password
 - Multi-Factor Authentication
 - Manage Users
 - Manage Drivers
 - Manage Vehicles** (highlighted)
 - Manage Hierarchy
 - Manage Routes
- Reports
 - Alert History
 - Drivers List
 - User Activity
 - Vehicles List
 - Vehicle Registrations
- Scheduled
 - Manage Alerts
 - Manage Scheduled Reports
 - Manage Vehicle Maintenance
 - Manage Webhooks

The 'Manage Vehicles' sub-menu also includes the following text and options:

Manage Vehicles
Register vehicles and organize vehicles into groups.

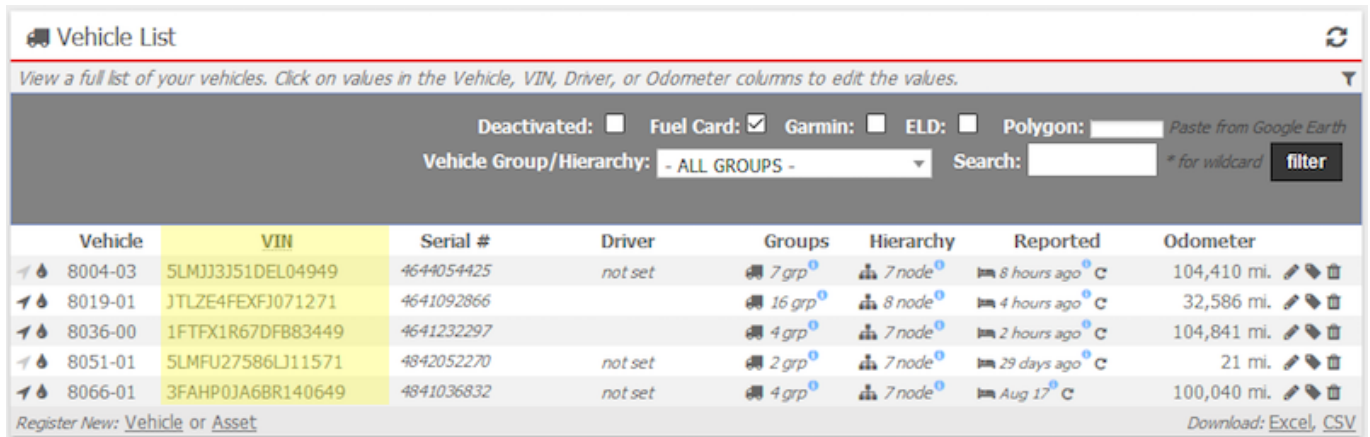
Open (button)

Additional Options

- Update/Export items using a spreadsheet
- Manage different icons for vehicle mapping
- Update contact info for vehicle alerts
- Update fuel and emissions info
- Update fuel card vehicles and sites
- Manage visibility of diagnostic data
- Describe with attributes
- Configure device thresholds

In the **Vehicle List** menu, click the **Fuel Card** checkbox, then click the **filter** button.

Link: <https://help.gpsinsight.com/docs/about-integration/wex-fuel-card-setup/> Last Updated: October 24th, 2017



The screenshot shows a 'Vehicle List' interface with a table of vehicles. The table has columns for Vehicle, VIN, Serial #, Driver, Groups, Hierarchy, Reported, and Odometer. The VIN column is highlighted in yellow. Above the table are filters for Deactivated, Fuel Card, Garmin, ELD, and Polygon, along with a search bar and a dropdown for Vehicle Group/Hierarchy.

Vehicle	VIN	Serial #	Driver	Groups	Hierarchy	Reported	Odometer
8004-03	5LMJJ3J51DEL04949	4644054425	not set	7 grp	7 node	8 hours ago	104,410 mi.
8019-01	JTLZE4FEXF071271	4641092866		16 grp	8 node	4 hours ago	32,586 mi.
8036-00	1FTFX1R67DFB83449	4641232297		4 grp	7 node	2 hours ago	104,841 mi.
8051-01	5LMFU27586LJ11571	4842052270	not set	2 grp	7 node	29 days ago	21 mi.
8066-01	3FAHP0JA6BR140649	4841036832	not set	4 grp	7 node	Aug 17	100,040 mi.

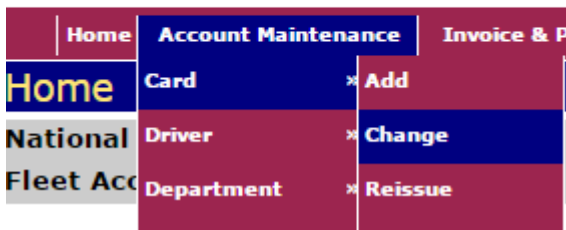
1. Click-and-drag with the mouse to select (highlight) a VIN in the list.
2. Copy the VIN with the keyboard shortcut **Ctrl+C**, or right-click and select **Copy**.
3. The copied VIN can now be pasted into the VIN field for a Fuel Card in the WEX Portal.

Add a VIN to a Fuel Card in the WEX Portal

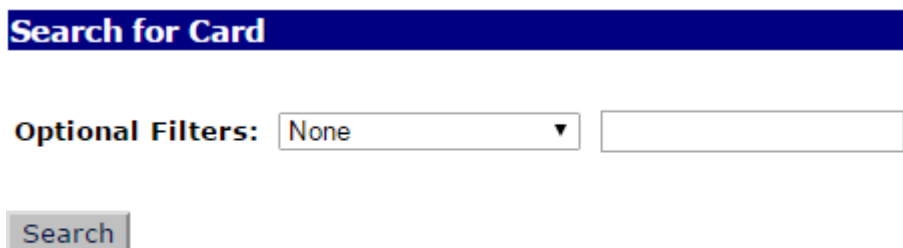
Go to the WEX Fuel Card Portal to log in. Access credentials for this site are provided by WEX.

<https://www.wexonline.com>

Select, **Account Maintenance** → **Card** → **Change**.



Leave **Optional Filters: None** and click the **Search** button.



The screenshot shows the 'Search for Card' form with a dropdown menu for 'Optional Filters' set to 'None' and a search button.

For a Fuel Card in the list, paste the previously copied VIN into the **VIN** field with the keyboard shortcut **Ctrl+V**,

or right click and select **Paste**.

Update Card

* Required Field

Records 1 to 9 of 9 total records.

Department *	Vehicle Card Number *	Customer Vehicle ID	Vehicle Description *	VIN	License Plate
PROMO 	0001 - 1	SCION	SCION	JTLZE4FEXFJ071271	ACM3314
ADMIN 	0003 - 1	NAVIGATOR	NAVIGATOR	5LMJJ3J51DEL04971	

Related Topics

- [Matching Fuel Cards with Vehicles](#)
- [Fuel Card Integration](#)
- [Using the Fuel Card Transactions Report](#)